

Sofia Papargyriou

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Papadopoulou

Petrou Ralli 26

Tauros 177 78

Agria, 28 April 2017

Subject: Application for an internship as an accountant

Dear Sir/Madam,

I am writing to you to apply for an internship as an accountant. From your website I learned that you offer internships to students during the holidays.

I am interested in an internship because I would like to learn more about the job as an accountant as I believe it might be an interesting and suitable job for me in the future. I like to communicate, I am very sociable and my schedule is flexible.

I gained insight into this job by my previous experience in the field as an accountant in another company

As you can see from my enclosed CV, I have already completed my English education which is important not only for my schedule flexibility but also for my communication with foreign customers.

Moreover, I am interested in working in a different environment with new people.

I look forward to hearing from you soon.

Yours sincerely,

Sofia Papargyriou

📎 Enclosed: Curriculum vitae

