

Rafaela Vaz

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Marinha Grande, 14 December of 2017

Subject: Application for an internship as an English teacher

Dear Sir/Madam,

I am writing to you to apply for an internship as an English Teacher. From your website I got to know that you offer internships to students during the holidays.

I am interested in an internship because I think this is a good job to me since I am fluent in English and besides that I'm a really outgoing and sociable person. I also consider myself a well organised and strong classroom performer. I am up to start anytime you think it's perfect, I am very flexible.

I gained insight into...

As you can see from my enclosed CV.

I look forward to hearing from you soon.

Yours sincerely,

Rafaela Vaz

📎 [Enclosed: Curriculum vitae](#)

